



# ST EANSWYTHE'S CHURCH OF ENGLAND PRIMARY SCHOOL PROSPECTUS





Dear parents/carers,

St Eanswythe's Primary is a school where individuals are valued and helped to achieve their personal best. We take a holistic approach to the education of our children and during their time with us, they make excellent academic progress. But the outcomes we achieve are much more far reaching than this; we also place great emphasis on developing the whole child through focusing on good manners, honesty, showing respect, cooperation and collaboration, taking responsibility for themselves and others, doing the right thing, being kind and generally being good people and good citizens. We strive to develop each child's talent, skills and creativity. We give our children the best possible experiences in sport, music, art and include a wide range of extracurricular activities.

I am extremely proud to lead a team that is committed to children's well-being, achieving high standards and providing the very best opportunities for all in our care. The excellent start begins in Reception and continues through the school with staff providing a happy, supportive and purposeful environment, and a curriculum that excites and stimulates children's imaginations and creative thinking. Frequent trips and visits, community activities and a wide range of after-school clubs further add to the opportunities available to children.

St Eanswythe's School is a happy and caring community situated in the heart of the town right opposite the church of St Marys' and St Eanswythe's which is instrumental in supporting the school's clear Christian ethos.

Mrs C Jacobs

Headteacher



## **Staff - Teaching Staff**

Headteacher	Mrs C Jacobs
Assistant Headteacher	Mrs Price
Assistant Headteacher	Mr Brinkley
Reception	Mr O'Neon/Mrs Purver (Ducklings)
Class 1	Mrs Laidlow/Mrs Price (Owls)
Class 2	Miss Giles (Eagles)
Class 3	Mrs Honzik
Class 4	Mrs Race/Mr Brinkley
Class 5	Mrs Buchanan
Class 6	Mrs Edgar
Music	Mrs Hume
Art	Mrs Purver & Miss Hayward
Computing	Mr O'Neon
French	Mrs Gerbino
PE	Mr H Nunn
SENCO	Mrs Thompson
Read/Write Inc	Mrs Page

### **Teaching Assistants**

Mrs Reeve  
Mrs Marritt  
Ms McAllister  
Mrs Thomson  
Mrs Gerbino  
Mrs Humphrey  
Ms Chamberlain  
Mrs Crockford  
Mrs Giles  
Miss Godden  
Miss Hayward  
Ms Woodward

### **Support Staff**

School Business Manager	Mrs T Arnold
Administration Officer	Mrs S Glover
Administration Officer/Reception	Miss T Thompson
Family Support Lead	Mrs K Adlington
Pastoral & Wellbeing Lead	Mrs K Semple
Caretakers	Mr J Hutchison Mr P Wick
Catering Manager	Mrs A Davison
Lunchtime kitchen assistant	Mrs J Barnes
Midday Supervisors	Mr P Wick Mrs Ford Mrs McGourty Mrs Solomon

## **Vision Statement:**

We radiate God's unconditional love by being accepting, inclusive and supportive. Everyone is nurtured, enabling them to reach their full potential as caring, confident members of both the school family and global community. All are educated holistically through a variety of enjoyable academic, creative, physical and spiritual experiences.

### **The Aims of our School**

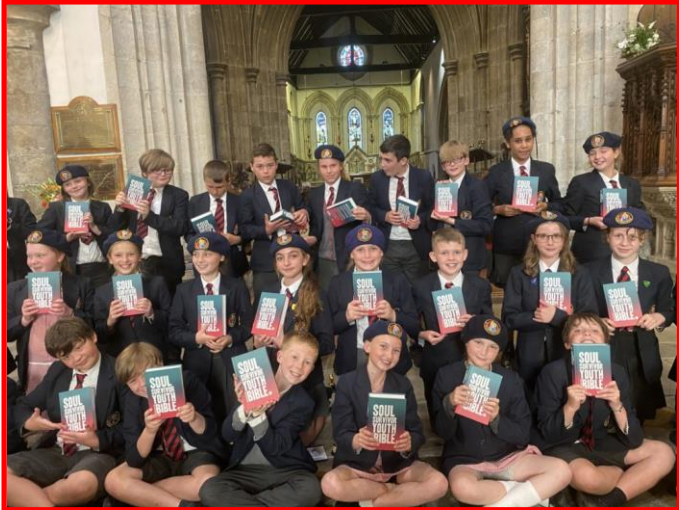
Within the general aim of providing the highest quality of primary education, making it relevant and emphasising lifelong learning, the individual aims of the school are as follows:

- Develop children's spiritual awareness in the context of the Christian faith and Anglican doctrine and an ability to relate this to everyday life.
- To develop a desire for learning and an enjoyment of knowledge that promotes enquiry and rational debate.
- To feel secure and confident as individuals.
- To value and respect all members of the school community: pupils, staff, parents and directors and the contribution they make towards the success of the school.
- To respect and show sensitivity to the differences between one another and to celebrate the richness this brings.
- To develop all children to their full potential and to recognise the needs of individual children and how they can be fully supported.
- To encourage all children to become responsible, independent people who are able to think deeply about the world around them.
- To develop in children a high degree of excellence in English, mathematics, science and the aesthetic and physical areas of learning.
- To help children understand the interdependence both in the world in which we live and with individuals, groups and nations.



**At St Eanswythe's School, we believe that education prepares children to:**

- Be independent, honest and caring members of society
- Feel confident and satisfied with themselves
- To be lifelong learners
- To develop into fulfilled adults



**Learning is about;**

- Making choices
- Reaching one's potential
- Achieving goals
- Having an awareness and understanding of others

**We offer;**

- A framework for children to develop their own learning skills
- A foundation for general life skills
- A safe, friendly, Christian environment that promotes a desire to learn



## Children Starting School

A child's first day at school is a momentous occasion and all parents wish to help their child to enjoy it. A carefully planned programme has been designed to smooth the children's entry into school. A variety of welcome meetings have been planned to overcome fears and anxieties that are often experienced by children and parents when children first start school. This is a programme that we have designed for you and your child to enjoy.

You will be advised of the dates when welcome meetings take place in a separate letter during the summer term before your child starts school.

The class teacher will visit your child's nursery during the summer term.

Your child will be invited for visits to school during the summer term. During these visits, your child will have the opportunity to meet their teacher and their buddy from year 5. Once your child is settled during their visits, we invite parents to leave them for a while to get to know their new classmates. Parents are invited to a welcome meeting, which will give a brief outline of general school routines and what the day will be like in our Reception class.

Children who attend these welcome meetings find starting school much easier as it becomes a natural progression of that which has gone before.

At the beginning of September our Reception Class Teacher will visit the family at home to talk about the expectations from both sides and to answer any questions the parent may have.



## Parents and Teachers - Working together

This school is firmly committed to the belief that parents and teachers must work together constructively if the child is to develop to their full potential. The home and the school clearly have a very large influence on the developing child and, whilst these two are different places, it is essential that the child must experience a positive link between them.

With this in mind we would like to offer the following advice:-

- **Punctuality**

Please get the children to school on time and collect them on time. Children become very upset if they are late or if they are waiting at School after other children have gone home.

- **At School**

Encourage independence. Let THEM collect coats and button them up. These may be time consuming at first but you will reap the long-term benefits.

- **Snacks**

Please do not allow children to bring sweets to school (crisps and chocolate biscuits are acceptable as part of a packed lunch but not at mid morning). If they are in need of sustenance at break time, a piece of fruit or water is acceptable.



Children in KS1 can have a piece of fruit free of charge. KS2 children can buy fruit for 20p. Children aged up to 5 years old get free milk. When your child is over 5 years old, you may purchase milk for your children to drink. Forms for this are available at the School Office.

- **Before Starting School**

Teach your child to use the toilet independently, knot ties and to use a knife and fork properly. Some five year olds find it difficult to tie laces and, if your child experiences this problem, please provide footwear, which is fastened in a different way. Give plenty of practice in tidying toys and hanging up and folding clothes. Practise road safety.

- **Emergency Forms**

When you register your child at school, you will be asked to complete the Emergency Form. Please keep us informed of any changes including contact numbers. It is essential that we know where to contact you in the unlikely event of your child needing urgent medical treatment. All information will be treated as confidential.



### **Lunchtime Arrangements**

School lunches are cooked on the premises. If your child is in KS1 or Reception they are entitled to free school meals. If your child is in KS2 meals are available (please enquire at the school for the current cost). Meals must be paid for in advance online on Arbor. If you receive benefits your child may qualify for free school meals, information about how to apply for these is available from the school office. If your child has special dietary requirements please contact the school.

Parents may provide children with a packed lunch. No peanuts or derivatives, sweets, chewing gum or fizzy drinks are to be eaten or drunk in school.



### **Contact with the School**

Parents are always welcome at the school and can usually see one of the Senior Leadership Team or the Class Teacher. To ensure that the person you wish to see is available, please telephone to make a convenient appointment.

Parents' consultations are arranged throughout the year and you will be informed of these in good time.

The school, parents and children will be expected to sign our home/school agreement and parent's code of conduct that shows clearly the close co-operation that we value with parents.

Parent helpers are always welcomed in school. If you are able to offer some time to help with any school activities during school time or after school, please contact your child's teacher or the Headteacher. It may be that parents have special skills to offer or are able to read with children, reading mileage is incredibly important and so any help that can be given is extremely valuable.





## Clubs

At St Eanswythe's School children's education is enriched by a range of after school clubs. The list of clubs will be updated on a termly basis.

In addition, a general after school club is run daily and this is provided by Teach Sport. Children can stay in school until 4.15pm (at a cost of £5.50) or 5.45 pm (at a cost of £11.00). They are given dinner if they stay after 4:15pm. Bookings are made via Teach Sport  
From 7.40am there is a Breakfast Club available at a cost of £3.00 per day.



## School Uniform

We believe that a school uniform is important

- It looks smart
- It wears well
- It contributes to a sense of belonging
- It fosters a sense of pride
- It gives a common identity
- It affects behaviour



We require that parents co-operate with us in adhering to the school uniform policy. We require our children present themselves as smart, capable members of our community with high expectations of themselves and each other.

We ask that all children wear full uniform every day and we encourage learners to maintain a good standard of clean and tidy dress for school.

The wearing of school uniform is a very strong tradition of the School. Some parts of the uniform have our school logo and are available to buy from; *Channel Uniforms*, *Radnor Chambers*, *Cheriton Place*, *Folkestone*. Tel: 01303 487075 or visit website; [www.channeluniforms.co.uk](http://www.channeluniforms.co.uk)



## **School Uniform**

- Long sleeved white shirt (short sleeves may be worn in the summer if preferred, **not** polo shirts)
- School tie
- Sleeveless or grey pullover with red stripe neck (optional) (available from Channel Uniforms)
- Charcoal grey trousers or charcoal grey skirt
- Navy blazer with logo (available from Channel Uniforms)
- Grey knee high socks or tights if a skirt is worn or charcoal grey socks with trousers
- Black school shoes (no trainers); low sensible boots are acceptable in winter
- In summer black or dark enclosed sandals may be worn. No sling backs or jelly shoes
- Book Bag with logo (optional) (available from Channel Uniforms)
- Girls red gingham dresses
- Cap or beret with school logo (available from Channel Uniforms)
- Children may wear one pair of small stud earrings and a watch, but no other jewellery is permitted
- Children are not permitted to wear make-up or nail varnish

**Please ensure that all items are labelled clearly with their child's name.**

## **PE Kit**

*For health and safety reasons it is important that children are properly dressed for any physical activity.*

- Navy T-Shirt with school logo
- Navy blue shorts
- Black plimsolls
- Drawstring bag which can hang on cloakroom peg
- No jewellery or metal hair slides are allowed for PE.
- Stud earrings must be removed for PE and swimming.
- One piece swim suit or trunks for KS2 swimmers.



## **Hair Styles**

Hair styles must be reasonable and in sympathy with our school uniform. Extreme colours, spikes, shaving or sculpting is not considered suitable for school and should be reserved for holidays or weekends. Long hair should be tied back for health and safety reasons.



### **Lost Property**

We encourage and expect children to look after their uniform and their belongings. There is a lost property box, which children should check if they have lost an item of clothing. Named property can readily be returned to children. Children are expected to respect the property of others.

### **Personal Property including Mobile Phones**

We request that children do not bring expensive personal property to school. St Eanswythe's School does not accept any responsibility or liability for any loss or damage what so ever caused. Mobile phones are not needed in school and should not be brought to school. If there is a strong reason as to why a child needs to bring a mobile phone to school on occasion, the parent or carer must write to child's teacher who will arrange for the phone to be appropriately stored during the day.

### **Charges and School Fund**

When staff plan activities during school hours, that give, rise to expenditure additional to normal classroom activities, then parents may be asked to make contribution to the cost. Any parents unable to contribute to the cost of such activities should consult the Headteacher in confidence.

### **Money in School**

Money should only be brought to school for specific purposes and should be enclosed in a sealed envelope which is clearly marked with the child's name.

### **Emergency School Closure**

If worsening weather conditions indicate that by 3.00 pm. children and staff may have difficulty getting home, every attempt will be made to contact you to ask you to come and collect children from school. If you anticipate difficulties collecting your children later in the day due to weather conditions, please come early and collect children from school or telephone us to let us know what arrangements to make. The Headteacher or other authorised people will remain at school until all children are safely collected.

If the decision is made not to open the school because of deteriorating conditions overnight, there will be a notification of closure put on the school website. Local radio will be notified and information will be broadcast on Radio Kent (96.7 and 104.2 FM) and Heart Kent Radio (102.8 and 103.1 FM). We will also update the school website and text parents this information.



### Educational Visits

The study of the surrounding area may necessitate local visits within walking distance of the school. Classes or groups of children, under the supervision of teachers, may leave school premises during school hours but will return for dismissal at normal times.

Parents are requested to co-operate in these visits by providing the children with suitable clothing, and understanding that notice of these local visits may be very short because they are dependant on the weather.

There will be visits to places of interest, which will link in with the children's programmes of study. Parents will be informed of these by letter and the cost kept to a minimum.



### Special Events

Special events take place during the year these include;

- St Eanswythe's Day
- Welcoming Service
- Harvest festival
- Carol / Christingle Service
- Easter Service
- Sports Day



### Lost Property

Lost property is kept for a period of approximately half a term. Please ask at the school office. The Directors, and individual staff will accept no responsibility or liability for lost property.



### Inspection of Current Documents

Parents are welcome to inspect a range of current educational documents relating to government statutes and schemes of work taught at the school. There are copies of policies (for example child protection and safeguarding) and other relevant documents for Directors and parents to look at. Most policies are on the school website. Parents wishing to inspect further policies should contact the Headteacher through the Receptionist.

### PTFA

The PTFA hold regular meetings and they organise events throughout the year to raise money for the school. The money raised is spent in a variety of ways to improve the education of children at the School. It is not just a fund-raising body as it also brings parents and teachers together in social events. Every parent is welcome to attend PTFA meetings.



## Health and Welfare

### Pastoral Care

Particular importance is given to pastoral care. The School does its very best to serve the whole community and is concerned about every child and family. Our links to the local Church extend to pastoral matters and we (Church and School) are sometimes able to offer help and advice to the families of our children in matters other than those strictly related to education. In an emergency, parents are welcome to see a member of staff at any time. Naturally with matters that are not of immediate urgency it is helpful if you can make an appointment.

### Family Support Lead & Pastoral Lead

Our Family Support Lead is available on certain days of the week to discuss any problems that parents may have. She also organises coffee mornings and various events during the day for parents.



Our Pastoral Lead works with the children during school time. She is a person that children can talk to should they have any concerns. She also works with the children during PSHE and does a lot of emotional literacy work with the children.

### Confidentiality

Any personal information that may be passed to the School to assist us in understanding the needs of a particular child will be treated as strictly confidential, and not divulged to another party without the knowledge and agreement of the individual concerned. If the school deems a child to be at risk, it may be necessary to inform other outside agencies.

### Accidents/Illness

If your child has an accident or is ill at school, we will contact you to come and collect him/her. Any minor injuries will be dealt with by a trained first-aider and if required a slip will be sent home with your child to inform you. If the accident is serious and requires urgent medical attention an ambulance will be called or the child will be taken to hospital. At the same time, we will contact the parent giving details of the accident and asking him/her to go to the hospital concerned. We keep a list of names, addresses and telephone numbers supplied by parents for use in an emergency. We ask you to keep this information up to date.

## Medicals and Health Care

Medicals and dental inspections are held from time to time and you will be informed of these in good time. First aid for minor injuries is available at school.

The administration of medicines is the responsibility of the parent/carer. If your child is considered by your G.P. to be fit enough to return to school provided that he/she continues a course of antibiotics, it should be possible to arrange that dosage so that a mid-day dose is not necessary. If this cannot be avoided, parents/carers should make arrangements to come to school in order to administer the medicine themselves. No bottles of medicine should on any account be sent to school with the child.

A child with asthma may have an inhaler. Any child with asthma needs to have health care form signed by the parent and the doctor. The inhaler will be kept by the school in such a way as to be easily accessible to the child.

## Head lice

From time to time, the school suffers an outbreak of headlice. If your child shows symptoms of headlice, please contact the school for guidance in line with advice the school will have received from the Health Authority.

## The Curriculum

How we organise learning:

Children of statutory school age follow the National Curriculum. This means they follow nationally agreed programmes of study in Maths, English, Science, Computing, RE, Art, Music, PE, History, Geography and Design & Technology. In addition to the subjects specified in the National Curriculum, the school curriculum also includes areas such as Personal, Social and Health Education, environmental education, equal opportunities, multicultural education and French. Some subjects such as maths and science and RE are taught *discretely*, however where appropriate cross-curricular links will be developed.



A balance of whole class, group and individual teaching techniques are used in all classes. Children will often be grouped in the classroom in order for their work to be matched to their ability.





Our curriculum aims are summarised as follows:

- to provide the facilities for all pupils to become thoroughly numerate and literate and to be competent in basic practical skills
- to develop the ability to communicate effectively through language spoken and written and by expressive action
- to create a stimulating environment to encourage a sense of curiosity and zest for understanding our world and those who live in it
- to foster an awareness of beauty and design and to develop aesthetic sense
- to encourage the development of sensitivity to the needs of others, of moral responsibility and understanding of the meaning of religious belief and respect for the beliefs of others
- to encourage a respect for a healthy body and mind
- to develop the whole child in preparation for the opportunities, responsibilities and experiences of adult life
- In order that these aims be achieved, it is important that the curriculum is balanced and broadly based.

Children are encouraged to work both independently and collaboratively in a group, according to the task in which they are involved.

Their progress is carefully checked by teachers and monitored by in school various assessments throughout the school year. At the age 11 years, in Year 6, their progress is monitored by nationally organised assessments (SATs).

### **English**

St. Eanswythe's School aims to provide an environment where children can learn to communicate efficiently, effectively and with enjoyment through spoken, printed and written English.

Children are taught to read independently using Read, Write, Inc. They are introduced to a wide range of attractive and stimulating books in class book corners and we encourage the children to use the school library as a learning resource. We also have regular book weeks with visiting authors and storytellers.

Children are encouraged to write for many purposes and audiences. They regularly compose stories, poems and descriptive passages; write letters, invitations and reports. The conventions of spelling, punctuation and grammar are taught systematically through their written work and specialised schemes. Written work is revised and redrafted, paying attention to meaning and clarity. Well-presented work is expected using a cursive style of handwriting.

Children have opportunities within school to discuss, debate and relate events in order to become confident speakers and listeners.

### **Mathematics**

The school's mathematics curriculum aims to meet the needs of the individual child and the requirements of the National Curriculum. The broad range of mathematical topics includes number, shape, space and measurement and handling data.

Through careful planning children are taught addition, subtraction, multiplication and division, combined with a quick recall of number bonds and tables. They will use a variety of mental strategies. Activities are planned to develop recording skills and to make use of both the calculator and computers. Pupils are encouraged to use their mathematic skills in practical everyday situations.



### **Science**

All pupils in the school follow the National Curriculum in Science. The school seeks to enable each pupil to develop the knowledge and practical skills that allow them to explore the world of science and the procedures of scientific exploration and investigation. As part of their science programme children will make use the local environment.





## Computing

St. Eanswythe's School recognises the importance of computing in the 21st Century and the impact it will have on children's lives in the future. We, therefore, aim to develop all pupils' confidence and competence.

Classes have at least one computer, we also have two class sets of iPads and a suite of networked computers to provide opportunities for group activities. All classes have access to the internet and the children are encouraged to use this facility to access information.

Computers are widely used by all age groups and children regularly use computer programmes for communicating and handling information. Computers are used in many subject areas.



## Design and Technology

Opportunities are provided across the curriculum for children to develop design and technological skills. Emphasis is placed on a positive attitude to design and making.

## History

The history curriculum seeks to help pupils have a sense of identity through learning about the development of Britain, Europe and the world and introduces children to what is involved in understanding and interpreting the past.

In Key Stage 1, children will develop an awareness of the past through the study of cross-curricular topics.

In Key Stage 2, children are taught about important episodes and developments in history through the study of termly history topics including a study of the history of the locality.



## Geography

Geography is the study of people and places, space and environment. The children are provided with carefully structured learning experiences to enable them to extend their awareness of and develop and interest in their surroundings and to begin to develop; an interest in people and places beyond their immediate experience.

## Art

All children are provided with a broad learning environment in which Art can be explored through imagination, memory and observation. Opportunities are given to work in two and three-dimensional projects with a wide variety of materials. Visiting artists from all genres will come in and give workshops.



## Music

The approach to music is designed to stimulate and develop an appreciation and enjoyment of music through activity involving the children in listening, performing and composing, and developing musical knowledge and skills. We have peripatetic music teachers who give instrument lessons for the following instruments: guitar, keyboard and violin. As this is not part of the National Curriculum, there is a charge for these lessons. Music is taught by a specialist music teacher.



## Physical Education

St. Eanswythe's School aims to teach pupils through experience to know and value the benefits of participation in physical activities. They will be taught to plan, to improve and to evaluate their performance and that of others. Children will be given the opportunity to learn safely how to develop strength, endurance and control of their bodies through carefully structured challenges. All children follow a balanced programme of study for gymnastics, dance and games in all years.

## Sporting Aims

- To provide an opportunity to take part in enjoyable activities
- To help develop physical competence and skills
- To develop the concept of fair play, honest competition and good sporting behaviour.
- To provide opportunities to work co-operatively with others.
- To develop the ability to cope with success and failure.
- To promote through direct experience the benefits of exercise.
- All Key Stage 2 children receive swimming sessions termly.

## **Sex Education**

Education is a developmental process and is not limited to factual information. It cannot be taught in isolation from personal, moral and social development or health education. Through these areas of the curriculum this school provides a framework, which encourages the development of personal and interpersonal skills and the awareness of, and respect for self and other. Health education covers the key areas of exercise and rest, healthy eating, personal safety and how the body works. During Year 6 a talk is given on growing up and puberty.

## **French**

French is taught through songs and fun activities. It is our intention to instil confidence in children when studying French and foreign languages.

## **Religious Education**

Religious Education is a core subject at St Eanswythe's Primary school and is held in very high regard by staff and pupils alike. Separate to our worship programme, our R.E curriculum is strongly based on asking 'Big Questions' about all faiths, and links factual knowledge of religious beliefs with a deeper understanding of how these beliefs inform people's day to day lives in the modern world.

In R.E the children are encouraged to explore the morality messages behind the stories of different religions. Lessons allow children to have a safe space to consider their own ideas about inner morality and develop their own connections with their spiritual side since it encourages them to think deeply about their conscience, developing a personal understanding of how they fit into the world of other people's actions and choices.

## **Collective Worship**

As a Church school, we provide a daily act of worship. Once a fortnight children attend worship in St. Mary and St. Eanswythe's Church. Collective worship provides many opportunities for the children to participate.

Worship is an integral part of our school life, children and staff. We try to ensure our worship is presented in an inclusive manner that is relevant to children and their daily lives. Our aim is to ensure that the activities included provide opportunities to develop 'spiritually' whilst ensuring that children and staff of other faiths or who do not hold a religious belief are able to participate in a manner in which they feel comfortable. Worship embeds our school values and ensures that the Christian ethos is maintained.

All parents have a right to withdraw their child from the daily act of worship or from Religious education. However, as they play such a vital role in the life of the school and spiritual development of the children parents should think carefully about choosing a church school if they do not wish their child to attend. If a child does not attend worship or an RE Lesson then it is the responsibility of the parent to provide adequate supervision for their child during these periods.





### **Homework**

Children are expected to read, practice times tables and number bonds and learn spellings each week. Further details will be given by the class teacher.

### **Children with Special Educational Needs**

There is a whole school policy for special educational needs, which is available on our website. Our Special Needs Co-ordinator is Mrs Thompson. Regular assessment and testing procedures throughout the school are used to identify children who have learning difficulties particularly in the areas of English and Mathematics. The children's behaviour is also monitored. Where a child shows that he or she has a special educational need, an intervention scheme comes into operation following the guidelines of the 2020 Special Needs Code of Practice. The child will have an Individual Education Plan and will receive additional help as appropriate. The child's difficulties are targeted and progress at each stage is monitored at least termly with the parents being informed:

- (a) that the children have been identified as having some special need.
- (b) that a review of progress is to be held.

In addition the school "may buy in" expertise from teachers in the Specialist Teaching Service who provide elements of specific special needs teaching.

### **Special Procedures**

There are special procedures laid down for complaints against the curriculum and appeals against exclusions. Details of these are available from the school. It is not the sign of a good school that no one ever complains. A good school is one that concerns are dealt with quickly and openly, and that is what we hope to achieve in our school.

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We hope you enjoyed reading our Prospectus.

If you have any questions please contact the school office who are always happy to help parents with their queries. The office is open every school day from 8.15am to 4.15pm.

Contact us on:

Tel: [01303 255516](tel:01303255516) · Email: [admin@st-eanswythes.kent.sch.uk](mailto:admin@st-eanswythes.kent.sch.uk)

